

RESOLUTION OF THE
BUDGET AND FINANCE COMMITTEE
of the 25th NAVAJO NATION COUNCIL - FOURTH YEAR, 2026

AN ACTION

RELATING TO THE RESOURCES AND DEVELOPMENT COMMITTEE AND THE BUDGET AND FINANCE COMMITTEE; APPROVING THE FUND MANAGEMENT PLAN FOR THE NAVAJO NATURAL HERITAGE PROGRAM AND THE DINÉ NATIVE PLANTS PROGRAM

BE IT ENACTED:

SECTION ONE. AUTHORITY

- A. The Resources and Development Committee is a standing committee of the Navajo Nation Council with oversight authority over the Navajo Nation Division of Natural Resources. 2 N.N.C. § 501(C)(1)
- B. The Budget and Finance Committee is empowered to approve Fund Management Plans upon the recommendation of the appropriate oversight committee and the affected division or branch. 2 N.N.C. § 301(B)(14)

SECTION TWO. FINDINGS

- A. The Department of Fish and Wildlife ("DFW") is established within the Division of Natural Resources with an approved Plan of Operation through Resolution RDCO-79-16. The department's responsibility is to manage, conserve, and protect fish, wildlife, plant resources and their habitats within the Navajo Nation.
- B. The DFW has prepared the Navajo Natural Heritage Program and Diné Native Plants Program Fund Management Plan, attached as **Exhibit A**, to facilitate the expenditure of funds from projected revenues and fees collected under the Navajo Natural Heritage Program and Diné Native Plants Program.
- C. The Fund Management Plan provides that the DFW can receive and expend revenue from donations and fees collected to improve wildlife management, agricultural production, environmental permitting, revenue generation, project planning and implementation, infrastructure development, and operations, for the Navajo Natural Heritage Program and Diné Native Plants Program as indicated in Section V and Section VI of **Exhibit A**.

- D. The Office of Management and Budget, Office of the Controller, and Navajo Department of Justice have reviewed the proposed Fund Management Plan as part of an Executive Official Review, attached as **Exhibit B**, and determined that the proposed fund management plan is legally sufficient.

SECTION THREE. APPROVAL

The Navajo Nation approves the Navajo Natural Heritage Program and Diné Native Plants Program Fund Management Plan as detailed in **Exhibit A**.

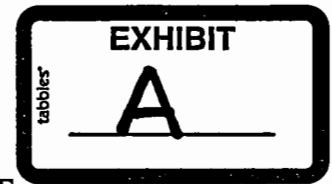
CERTIFICATION

I, hereby, certify that the following resolution was duly considered by the Budget and Finance Committee of the 25th Navajo Nation Council at a duly called meeting at Window Rock, (Navajo Nation) Arizona, at which quorum was present and that same was passed by a vote of 04 in favor, 00 opposed, on this 17th day of March 2026.



Shaandiin Parrish, Chairperson
Budget and Finance Committee
Of the 25th Navajo Nation Council

Motion: Honorable Norman M. Begay
Second: Honorable Cherilyn Yazzie



**NAVAJO NATION DEPARTMENT OF FISH AND WILDLIFE
ENTERPRISE FUND FOR NAVAJO NATURAL HERITAGE PROGRAM AND
DINÉ NATIVE PLANTS PROGRAM
FUND MANAGEMENT PLAN**

I. Establishment

The Department of Fish and Wildlife enterprise fund is hereby established within the Division of Natural Resources of the Executive Branch. The Enterprise Fund is for use by the Navajo Natural Heritage Program and the Diné Native Plants Program of the Department of Fish and Wildlife in carrying out its mandated responsibilities to manage, conserve and protect fish, wildlife, plant resources and their habitats on Navajo Nation lands in Utah, Arizona and New Mexico.

II. Purpose

The Navajo Natural Heritage and Diné Native Plants Program Enterprise fund will facilitate the Department to receive and expend revenues and fees collected from environmental permitting fees (BRCF, HSL and DR), conservation mitigation fees, violation fees, sale of native plant material, and donations for activities and services provided to improve Department capabilities in wildlife management, agricultural production, environmental permitting, revenue generation, project planning and implementation, infrastructure development and operations, for the Navajo Natural Heritage Program and Diné Native Plants Programs within the Department of Fish and Wildlife.

III. Legislative Oversight and Authority

- a. Pursuant to 2 N.N.C. §695 (B) (14), the Resources Committee of the Navajo Nation Council is the oversight committee for the Division of Natural Resources within which the Department of Fish and Wildlife is established. The Resources and Development Committee (RDCO-79-16) approved the Plan of Operation for the Department.
- b. The Budget and Finance Committee of the Navajo Nation Council has the authority to coordinate, oversee and regulate the fiscal, financial, investment, contracting and audit policies of the Navajo Nation, pursuant to 2 N.N.C. §372.

IV. Administration

- a. Department of Fish and Wildlife

The Department of Fish and Wildlife shall:

1. Collect and deposit all environmental permitting, conservation mitigation fees, violation fees, sale of agricultural products (native plant material), donations, and revenues/fees; and
2. Prepare an annual budget and expenditure plan for recommendation to the Budget and Finance Committee of the Navajo Nation Council.
3. Provide biological reviews, homesite lease reviews and data requests to project sponsors; and provide wildlife and plant management/data management services to the general public; and provide agricultural products and services to the general public; and
4. Periodically review and update user fees, permit fees, violation fees and mitigation fees charged for services, pursuant to Navajo Tribal Code Title 17, and Biological Resource Land Use Clearance Policies and Procedures (RCP) RCS-44-08 - Approved September 10, 2008

b. Office of the Controller

The Controller of the Navajo Nation or designee shall:

1. Establish an enterprise fund account for the Navajo Nation Natural Heritage and Diné Native Plants Program Enterprise Fund to address the collection of revenues and fees collected from environmental permitting fees (BRCF, HSL and DR), conservation mitigation fees, violation fees, sale of agricultural products (native plant material), donations, and wildlife management activities and services provided; and
2. Review and regulate expenditures from the Department of Fish and Wildlife to ensure compliance with Navajo Nation laws and policies relative to the enterprise fund account;
3. Maintain an accurate accounting of all transactions in accordance with generally accepted accounting principles and Navajo Nation policies and procedures; and
4. Provide the Director of the Department of Fish and Wildlife a monthly financial report detailing revenues deposited/received, expenditures and open commitments.

V. Sources of Revenues

Environmental Permitting – Fees derived from the review of homesite lease application reviews, Biological Resource Clearance Form (BRCF) application reviews, and data requests received from project sponsors. Fees will also include violation fees assessed to project sponsors who have violated Navajo Natural Resource rules, laws, regulations and polices. These include Navajo Tribal Code Title 17, Biological Resource Land Use Clearance Policies and Procedures (RCP)(RCS-44-08 - Approved September 10, 2008), Bald and Golden Eagle Nest Site Protection Regulations (RCS-42-08), Ferruginous Hawk Management Guidelines, Navajo Endangered Species List (No. RDCJA-01-20) and other applicable federal wildlife laws. Fees are based on the Navajo Natural Heritage Program Fee Schedule (Appendix A.).

Agricultural Products (native plant material) – Revenue derived from the sale of agricultural products or related services as provided by the Dine Native Plants Program. Products and service prices are based on native plant material market value comparable with local and national market values, product demand and willingness to pay.

Donations - Designated for the management, scientific research and conservation of Endangered, Threatened, and at-risk species of wildlife and plants including monetary or negotiable gifts, contributions and bequests received.

Projected revenue generation is estimated for general reference and attached as Appendix B.

VI. Annual Budget/Expenditure Plan

Expenditures from this account shall include salaries, payroll taxes, fringe benefits, vehicle, per diem, personnel travel expenses and other operational expenses such as wildlife and habitat surveys, equipment for scientific research and habitat enhancement projects, supplies, materials, equipment rental, utilities and communication expenses, repairs and maintenance, contractual services, consulting services, matching funds and capital expenditures.

Expenditures from the Enterprise Fund shall be made in accordance with established Navajo Nation Budget policies and procedures. Authorization for expenditure shall be entrusted to the General Manager of this Expenditure plan, Department of Fish and Wildlife as delegated by the Executive Director, Division of Natural Resources.

On an annual basis, an amount will be determined as expenditure to be applied to the construction of new infrastructure or remodeling of existing infrastructure.

Accounting, Revenue intake and Expenditure Control

- a. All books of account for the Department of Fish and Wildlife Enterprise Fund shall be maintained by the Office of the Controller in accordance with generally accepted accounting principles and Navajo Nation policies.
- b. All revenues shall be accepted in the form of bank or cashier's checks, credit card payments, online credit card payments, bank or United States Postal Service money orders, and Navajo Nation internal payment documents. No cash or personal checks will be accepted as payment.
- c. All revenues received shall be deposited in appropriate depository accounts on a weekly basis, if practicable.
- d. All expenditures shall be made by Navajo Nation check and processed in accord with Navajo Nation policies including the use the Navajo Nation Purchase Card.

VII. Audit and Reports

- a. The books of account for the Department of Fish and Wildlife Enterprise Fund shall be subject to periodic audit in conjunction with the annual Navajo Nation audit.
- b. The Director of Department of Fish and Wildlife shall make quarterly written reports to the Navajo Nation Council on the status of the Department of the Fish and Wildlife Enterprise Fund.
- c. The Department of Fish and Wildlife shall report at least annually on the use of the fund revenues to the Resources Committee of the Navajo Nation Council. All fees, charges, and revenue projections will be subject to periodic review at least annually. This periodic review will include the participation of the Controller to review the fees, charges and projected revenue, historical cost data, level of service, demand, and forecasting methods.

VIII. Amendments

This Fund management plan may be amended from time to time by the Budget and Finance Committee of the Navajo Nation Council upon recommendation of the Resources Development Committee (RDC) of the Navajo Nation Council, as deemed appropriate.

Appendix A. Environmental Review Filing Fee Schedule

Data Request Flat Rate Filing Fee Schedule

Single Data Request (per project)	\$70.00
Updated Data Request (per project)	\$70.00

BRCF Acreage of Disturbance Schedule

Acreage (acres)	Filing Fee
0 – 5.0	\$500.00
5.1 – 10.0	\$800.00
10.1 – 20.0	\$1,200.00
20.1 – 100	\$2,500.00
101 - 999	\$4,000.00 + hourly rate for staff time*
1,000 and greater	\$8,000.00 + hourly rate for staff time*

BRCF Linear Distance Fee Schedule (Applies only for commercial scale pipelines and utility scale electric infrastructure)

Linear Distance (miles)	Filing Fee
0 – 1	\$500.00
1 – 5	\$1,000.00
5 – 10	\$3,000.00
10 – 20	\$5,000.00
20 miles +	\$10,000.00 + hourly rate for staff time*

*Hourly rates will be applied after NNHP staff exceed 30-days of work related to the project. NNHP will communicate these charges with the project sponsor prior to the charges incurring.

Home Site Lease Filing Fee Schedule

HSL Application (per project)	\$20.00
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Appendix B. Natural Heritage Program Current and Projected Revenue

Calendar Year 2024 Revenue			
Review Type	Annual Number of Filings	Filing Fee	Current Revenue
Data Requests	595	\$20.00	\$11,900.00
Homesite Lease Review	1334	\$20.00	\$26,680.00
Total			\$38,580.00

Future Projection Beginning 10/1/25			
Review Type	Annual Number of Filings	New Filing Fee Structure	Projected Revenue (New Filing Fee)
Data Requests	500	\$70.00	\$35,000.00
Homesite Lease Review	1300	\$20.00	\$26,000.00
BRCF Review	500	\$500.00	\$250,000.00
Total Annual Revenue			\$311,000.00

Change in Revenue under New Filing Fee Schedule	
Old Filing Fee Schedule	\$38,580.00
New Filing Fee Schedule	\$311,000.00
Change in Anticipated Revenue	\$272,420.00

Appendix C. Diné Native Plants Program Current and Projected Revenue

Calendar Year 2025 Revenue			
Type	Number Sold	Price	Current Revenue
Bulk Seed (e.g. 1 lb bag of see mix)	0	\$40.00	\$0.00
Container Plants (e.g. 1 gal potted plant)	0	\$20.00	\$0.00
Total			\$0.00

Future Projection Beginning 10/1/25			
Type	Number Sold	Price	Current Revenue
Bulk Seed (e.g. 1 lb bag of see mix)	100	\$40.00	\$4,000.00
Container Plants (e.g. 1 gal potted plant)	3,000	\$20.00	\$60,000.00
Total Annual Revenue			\$64,000.00

Appendix D. Natural Heritage Program Expenses

A	B	C	D
Cost Type	Title of Cost Type	Description on the purpose of the budget.	Budget Amount
2001	Personnel Salary	Salaries for 4 FTE for CY26 (1/1/26-12/31/26).	\$205,083.36
2900	Fringe Benefit	Fringe benefits for 4 FTE for CY26 at 36.81%.	\$75,491.18
3000	Travel	Fleet, GSA, Per diem (meals and lodging)	\$5,000.00
3500	Meeting		
4000	Supplies	Printer ink, paper, office supplies, computer replacement	\$10,000.00
5000	Lease & Rental		
5500	Communication & Utilities	Internet and 5 phone lines	\$5,000.00
6000	Repairs & Maintenance		
6500	Contractual Service	Wildlife and plant surveys (pedestrian/aerial), data analysis	\$8,000.00
7000	Special Transactions	Training & Registration Fees and Insurance Premiums.	\$2,000.00
8000	Assistance		
9000	Capital Outlay		
9720	Indirect Cost		
Total Budget			\$310,574.54

Appendix E. Diné Native Plants Program Expenses

A	B	C	D
Cost Type	Title of Cost Type	Description on the purpose of the budget.	Budget Amount
2001	Personnel Salary		
2900	Fringe Benefit		
3000	Travel		
3500	Meeting		
4000	Supplies	Planting containers, soil, labels, soil amendments	\$20,000.00
5000	Lease & Rental		
5500	Communication & Utilities	Internet and 1 phone line	\$4,000.00
6000	Repairs & Maintenance	Equipment maintenance (e.g., tractor, greenhouse building, water lines)	\$40,000.00
6500	Contractual Service		
7000	Special Transactions		
8000	Assistance		
9000	Capital Outlay		
9720	Indirect Cost		
Total Budget			\$64,000.00

Document No. 025507Date Issued: 10/01/2025**EXECUTIVE OFFICIAL REVIEW**Title of Document: FMP for Natural Heritage Program Contact Name: COLE, JEFFREY AProgram/Division: DIVISION OF NATURAL RESOURCESEmail: jcole@nndfw.org Phone Number: 5058794453☐ **Business Site Lease** Sufficient Insufficient

- | | | | |
|---|-------------|--------------------------|--------------------------|
| 1. Division: _____ | Date: _____ | ☐ | ☐ |
| 2. Office of the Controller: _____ | Date: _____ | ☐ | ☐ |
| (only if Procurement Clearance is not issued within 30 days of the initiation of the E.O. review) | | | |
| 3. Office of the Attorney General: _____ | Date: _____ | ☐ | ☐ |

☐ **Business and Industrial Development Financing, Veteran Loans, (i.e. Loan, Loan Guarantee and Investment) or Delegation of Approving and/or Management Authority of Leasing transactions**

- | | | | |
|--|-------------|--------------------------|--------------------------|
| 1. Division: _____ | Date: _____ | ☐ | ☐ |
| 2. Office of the Attorney General: _____ | Date: _____ | ☐ | ☐ |

☒ **Fund Management Plan, Expenditure Plans, Carry Over Requests, Budget Modifications**

- | | | | |
|--|-----------------------|-------------------------------------|--------------------------|
| 1. Office of Management and Budget: <u>DBuyal</u> | Date: <u>10-9-25</u> | ☒ | ☐ |
| 2. Office of the Controller: <u>C. Robert</u> | Date: <u>10-15-25</u> | ☒ | ☐ |
| 3. Office of the Attorney General: <u>Veronica</u> | Date: <u>10/30/25</u> | ☒ | ☐ |

☐ **Navajo Housing Authority Request for Release of Funds**

- | | | | |
|--|-------------|--------------------------|--------------------------|
| 1. NNEPA: _____ | Date: _____ | ☐ | ☐ |
| 2. Office of the Attorney General: _____ | Date: _____ | ☐ | ☐ |

☐ **Lease Purchase Agreements**

- | | | | |
|--|-------------|--------------------------|--------------------------|
| 1. Office of the Controller: _____ | Date: _____ | ☐ | ☐ |
| (recommendation only) | | | |
| 2. Office of the Attorney General: _____ | Date: _____ | ☐ | ☐ |

☐ **Grant Applications**

- | | | | |
|---|-------------|--------------------------|--------------------------|
| 1. Office of Management and Budget: _____ | Date: _____ | ☐ | ☐ |
| 2. Office of the Controller: _____ | Date: _____ | ☐ | ☐ |
| 3. Office of the Attorney General: _____ | Date: _____ | ☐ | ☐ |

☐ **Five Management Plan of the Local Governance Act, Delegation of an Approving Authority from a Standing Committee, Local Ordinances (Local Government Units), or Plans of Operation/Division Policies Requiring Committee Approval**

- | | | | |
|--|-------------|--------------------------|--------------------------|
| 1. Division: _____ | Date: _____ | ☐ | ☐ |
| 2. Office of the Attorney General: _____ | Date: _____ | ☐ | ☐ |

☐ **Relinquishment of Navajo Membership**

- | | | | |
|--|-------------|--------------------------|--------------------------|
| 1. Land Department: _____ | Date: _____ | ☐ | ☐ |
| 2. Elections: _____ | Date: _____ | ☐ | ☐ |
| 3. Office of the Attorney General: _____ | Date: _____ | ☐ | ☐ |

☐	Land Withdrawal or Relinquishment for Commercial Purposes			Sufficient	Insufficient
1. Division:	_____	Date: _____	☐	☐	
2. Office of the Attorney General:	_____	Date: _____	☐	☐	
☐	Land Withdrawals for Non-Commercial Purposes, General Land Leases and Resource Leases				
1. NLD	_____	Date: _____	☐	☐	
2. F&W	_____	Date: _____	☐	☐	
3. HPD	_____	Date: _____	☐	☐	
4. Minerals	_____	Date: _____	☐	☐	
5. NNEPA	_____	Date: _____	☐	☐	
6. DNR	_____	Date: _____	☐	☐	
7. DOJ	_____	Date: _____	☐	☐	
☐	Rights of Way				
1. NLD	_____	Date: _____	☐	☐	
2. F&W	_____	Date: _____	☐	☐	
3. HPD	_____	Date: _____	☐	☐	
4. Minerals	_____	Date: _____	☐	☐	
5. NNEPA	_____	Date: _____	☐	☐	
6. Office of the Attorney General:	_____	Date: _____	☐	☐	
7. OPVP	_____	Date: _____	☐	☐	
☐	Oil and Gas Prospecting Permits, Drilling and Exploration Permits, Mining Permit, Mining Lease				
1. Minerals	_____	Date: _____	☐	☐	
2. OPVP	_____	Date: _____	☐	☐	
3. NLD	_____	Date: _____	☐	☐	
☐	Assignment of Mineral Lease				
1. Minerals	_____	Date: _____	☐	☐	
2. DNR	_____	Date: _____	☐	☐	
3. DOJ	_____	Date: _____	☐	☐	
☐	ROW (where there has been no delegation of authority to the Navajo Land Department to grant the Nation's consent to a ROW)				
1. NLD	_____	Date: _____	☐	☐	
2. F&W	_____	Date: _____	☐	☐	
3. HPD	_____	Date: _____	☐	☐	
4. Minerals	_____	Date: _____	☐	☐	
5. NNEPA	_____	Date: _____	☐	☐	
6. DNR	_____	Date: _____	☐	☐	
7. DOJ	_____	Date: _____	☐	☐	
8. OPVP	_____	Date: _____	☐	☐	
☐	OTHER:				
1.	_____	Date: _____	☐	☐	
2.	_____	Date: _____	☐	☐	
3.	_____	Date: _____	☐	☐	
4.	_____	Date: _____	☐	☐	
5.	_____	Date: _____	☐	☐	

NAVAJO NATION DEPARTMENT OF JUSTICE



DOCUMENT REVIEW REQUEST COVER SHEET

DOJ USE ONLY

October 16, 2025
DATE / TIME

NNDOJ #: See HighQ

DOC #: 25507

UNIT: Natural Resources Unit

RESUBMITTAL: {...}

*** FOR NNDOJ USE ONLY - DO NOT CHANGE OR REVISE FORM. VARIATIONS OF THIS FORM WILL NOT BE ACCEPTED. ***

CLIENT TO COMPLETE			
DATE OF REQUEST:	<u>October 16, 2025</u>	DIVISION:	<u>Division of Natural Resources</u>
CONTACT NAME:	<u>Brent Powers {...}</u>		
PHONE NUMBER:	<u>315-982-8767</u>	E-MAIL:	<u>bpowers@nndfw.org</u>
TITLE OF DOCUMENT: <u>Fund Management Plan fro the Natural Heritage Program</u>			
UNIT REVIEW			
DATE/TIME IN UNIT: <u>October 16, 2025</u>		REVIEWING ATTORNEY/ADVOCATE: <u>Jesse Mallinger</u>	
DATE/TIME ATTORNEY REVIEW COMPLETE: <u>{...}</u>			
DATE/TIME OUT OF UNIT: <u>See email transmitting completed document</u>			
DOJ ATTORNEY / ADVOCATE COMMENTS			
<u>Legally sufficient. 10/30/25 SN 1:40PM</u>			
LEGAL STATUS: <u>Sufficient</u>		SURNAMED BY: <u>NRU AAG</u> See Document Review signature sheet for date/time	



DR. BUU NYGREN *PRESIDENT*
RICHELLE MONTOYA *VICE PRESIDENT*

The Navajo Nation | Yideeskáadi Nitsáhákees

Memorandum:

Date: October 15, 2025

To: 2 NNC § 164 Reviewers
Delegates & 2 NNC '164 Reviewers
Navajo Nation Government

From: *Robert Willie*
Robert Willie, Assistant Controller
Office of the Controller

Subject: 164 Review-025507-FMP for Natural Heritage Program

The Office of the Controller has reviewed the above referenced document.

1. The Natural Heritage Program seeks to establish an Enterprise Fund which would be under the Natural Resources Division. There would need to be an income statement and balance sheet set up for this new fund.
2. The revenues generated for this new fund would come from Environmental Permitting, Agricultural Products, and Donations. Natural Heritage Program revenue projection for Fiscal Year 2026 is \$311,000, Dine Native Plants Program projected revenue for Fiscal Year 2026 is \$64,000, the other revenue source Donation has an amount of zero. The anticipated expenses for this new fund are \$310,574.54 for Personnel, and other operational expenses.
3. If you should have any questions, you can contact me at tribal extension X6496.



**BUDGET AND FINANCE COMMITTEE
25th NAVAJO NATION COUNCIL**

FOURTH YEAR 2026

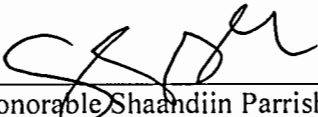
**ROLL CALL
VOTE TALLY SHEET**

LEGISLATION #0010-26: AN ACTION RELATING TO THE RESOURCES AND DEVELOPMENT COMMITTEE AND THE BUDGET AND FINANCE COMMITTEE; APPROVING THE FUND MANAGEMENT PLAN FOR THE NAVAJO NATURAL HERITAGE PROGRAM AND THE DINE NATIVE PLANTS PROGRAM. Sponsor: Honorable Brenda Jesus Co-Sponsor: Honorable Shawna Ann Claw

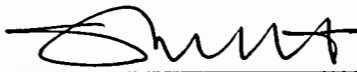
Date: March 17, 2026 – Regular Meeting (Window Rock, Arizona)
Location: Budget and Finance Committee Conference Room – 200 Parkway Building #4 – Window Rock, Arizona 86515

Main Motion:

M: Norman M. Begay S: Cherilyn Yazzie V: 04-00-01
In Favor: Norman M. Begay, Carl R. Slater, Cherilyn Yazzie, Lester C. Yazzie
Opposition: None
Excused: Amber Kanazbah Crotty
Not Voting: Shaandiin Parrish, *Chairperson*



Honorable Shaandiin Parrish, *Chairperson*
Budget and Finance Committee



Shural L. Notah, *Legislative Advisor*
Office of Legislative Services